**PENLLERGAER COMMUNITY COUNCIL**

**MINUTES OF THE REMOTE ANNUAL MEETING**

 **HELD ON TUESDAY 12TH MAY 2020**

 **Present**

Councillors Mr Wyn Morgan W Fitzgerald,

 Mr T John, Mrs C Pugh, Mr K Evans, Mr M Porch,

 Mrs Rebecca Thomas, Mrs S Tucker

 **Declaration of Members Interests**

 None

 **Apologies for absence**

 Councillors Mrs R A Talbot, Mrs G Richards, Mr N Bolt

1. **Appointment of Chairman for the ensuing municipal year**

Councillor Wyn Morgan was appointed as Chairman for the next municipal year and took the Chair.

1. **Appointment of Vice Chairman for the ensuing municipal year**

Deferred

1. **Appointment of Sub Committees**

**Sports Field** Councillor Mr T John expressed a wish to stand down and is replaced by Councillor Mr Matthew Porch.

**Village Hall** Councillor Mrs C Pugh

**Environment** Councillor W Fitzgerald

**Police** Councillor Mrs G Richards.

1. **Appointment of representatives on outside bodies**

**School Governing Body** Councillor Mrs R Thomas

**Friends of Penllergare Valley Woods** Councillor Mr K Evans together with Councillor Bolt who previously expressed an interest in the work of the Valley Woods.

1. **Public Session**

No public in attendance

1. **Minutes of monthly meeting.** The minutes of the meeting held on 10th March 2020 were approved
2. **Matters arising from the Minutes**

**Christmas Parade Hire of Land Train**

Reported to be on hold by Swansea Council due to the current lockdown restrictions.

**RONTEC Esso Cross Service Station**

Work to cut back hedge delayed due to current lockdown restrictions.

**Scheme of Delegation**

**Noted** request for the Council to agree to delegate authority to the Proper Officer ie the Clerk in consultation with the Chairman of the Council to approve the authorisation of any urgent matter which may arise during the current crisis. Every effort will be made to inform Members prior to any delegated decisions which will be formally submitted to the Council in the Minutes of the first Council meeting following the delegated decision.

**Resolved** that the scheme of delegation be approved

1. **Correspondence**

**SCVS Mynydd-y-Gwair Wind Farm Fund**

**Noted** that a sum of £1300 has been made available to the Council to provide financial assistance in relation to the efforts of volunteers in supporting local people. Examples include covering volunteer expenses associated with shopping or prescription deliveries, costs associated with running food banks or other efforts directly linked to the current pandemic.

**Resolved** that any requests for financial assistance be referred to the Clerk in the first instance.

1. **Newsletter**

**No report**

1. **Finance Report**

 **(a) Draft Accounts for the year ended 31st March 2020**

 The draft accounts for the year ended 31st March 2020 were approved subject to

 audit.

 It was noted that due to the current lock down restrictions the Internal Auditor is not

 yet in a position to examine the Accounts and to prepare his report. It is likely

 therefore that the Council will be unable to comply with the statutory requirement for

 the certified Annual Return, including the Accounts, to be approved by Council by

 30th June. In these circumstances the Council will be required to publish a notice

 setting out the reason why the accounts have not been certified within the statutory

 period.

 A new date for the exercise of elector's rights to examine the Accounts will be notified

 when the Accounts have been approved.

 **(c) Invoices for payment**

 The following invoices were approved for payment

  British Gas Electricity Sports Field (Jan/March) £160.58

 British Gas Electricity V Hall (March) £80.15

 Councillor Wyn Morgan Reimb Weed Killer £77.00

 D L Hoskins Clerks Exps Jan/ March £247.08

 Welsh Water Water Sports Field (Sept/March) £170.54

 One Voice Wales Subscription 2020/21 £483.00

  **12 Report of the Sub Committees**

 **Sports Field**

 It was noted that there has been no activity on the Sports Field due to the

 current lockdown restrictions. The Chairman thanked Councillor John for all his hard

 work on the Sports Field sub committee following his decision to stand down.

 The Chairman reported that extensive weed spraying has been undertaken at various

 locations.

  **Village Hall**

 It was noted the fire risk assessment that was recently carried out at the request of the

 prospective new owners of the Day Nursery in the Village Hall indicates an overall

 “medium risk of fire occurring and slight harm to occupants”

 Within the overall the overall assessment there are 11 areas identified as having a high

 risk carrying a “medium risk of fire occurring and a moderate risk of harm to occupants”.

 In addition there are 24 areas of medium risk and 3 areas of low risk.

 The prospective new owners have been advised that the registration inspectorate will not

 register the new nursery until the 11 high risk areas have been addressed.

 Councillor Pugh reported that a quote has been requested for the work to be carried out as

 soon as possible.

  **Environment**

 Councillor Fitzgerald reported that grass verges are due to be cut back and that bulk

 waste collections are due to be reinstated shortly together with the opening of refuse

 amenity sites. It was reported also that there have been instances of fly tipping in the

 area.

 **Police**

 No report

 **13 Consideration of planning applications**

  **The following applications were approved**

 2020/0552 Mrs A Antczak-Jones, 25, Gors Road

 Single storey side/rear extension and part conversion of garage

 2020/0650 Mr C Collins, 25, Home Farm Way,

 Conversion of garage to living accommodation with first floor extension

 above.

  **Objections were expressed in relation to the following applications which were not**

 **approved.**

 2020/0689 Mr A Evans, 8, Clos Penderri.

 Lop two silver birch trees covered by TPO 410.

 2020/0707 Mr A Dunlop, 41, Mansion Gardens

 To lop 1 Oak tree covered by TPO 659.

  **`14 Residents Queries**

 **Benches Gorseinon Road**

Concern was expressed at the poor state of the benches on Gorseinon Road and it was

 agreed to contact the City Council in order for the benches to be repaired or replaced.

 **15 Date of next meeting 9th June 2020**

**David Hoskins CPFA Clerk and RFO to the Council**